

**DEPARTMENT OF LABOR AND EMPLOYMENT REGIONAL OFFICE NO. VIII ANNUAL PROCUREMENT PLAN FOR FY 2022**

| Code (PAP)      | Procurement Project  | PMO/<br>End-User | Is this an Early<br>Procurement<br>Activity?<br>(Yes/No) | Mode of Procurement               | Schedule for Each Procurement Activity |  |  |  | Source of Funds | Estimated Budget (Php) |            |    | Remarks<br>(brief description of Project)                            |
|-----------------|--|------------------|--|-----------------------------------|--|--|--|--|-----------------|------------------------|------------|----|--|
|                 |  |                  |  |                                   | Advertisement/Pos-<br>ting of IB/REI   | Submission/Op-<br>ening of Bids        | Notice of<br>Award                     | Contract<br>Signing                    |                 | Total                  | MOOE       | CO |  |
| 310100100002000 | PESO Meeting cum Mid Year Performance Assessment                           | BFO              | No   | NP-53.9 - Small Value Procurement | N/A                                    | May                                    | May                                    | May                                    | GoP             | 10,000.00              | 10,000.00  | -  | Catering services for one meal and two snacks for 20 pax at 500/pax  |
| 320100100005000 | Employers Forum for Micro Enterprises                                      | BFO              | No   | NP-53.9 - Small Value Procurement | N/A                                    | April                                  | April                                  | April                                  | GoP             | 25,000.00              | 25,000.00  | -  | Catering services for one meal and two snacks for 50 pax at 500/pax  |
| 330100100004000 | Kasambahay Day Forum   | BFO              | No   | NP-53.9 - Small Value Procurement | N/A                                    | March                                  | March                                  | March                                  | GoP             | 15,000.00              | 15,000.00  | -  | Catering services for one meal and two snacks for 30 pax at 500/pax  |
| 310100100002000 | Quarterly PESO Managers Meeting  | ESFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | March<br>June<br>September<br>December | March<br>June<br>September<br>December | March<br>June<br>September<br>December | GoP             | 78,000.00              | 78,000.00  | -  | Catering services for one meal and two snacks for 30 pax at 650/pax  |
| 320100100005000 | Employers Forum  | ESFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | June<br>November                       | June<br>November                       | June<br>November                       | GoP             | 52,000.00              | 52,000.00  | -  | Catering services for one meal and two snacks for 40 pax at 650/pax  |
| 330100100003000 | Writesop on Project Proposal Writing                                       | ESFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | July                                   | July                                   | July                                   | GoP             | 26,000.00              | 26,000.00  | -  | Catering services for one meal and two snacks for 40 pax at 650/pax  |
| 330100100004000 | Kasambahay Law Orientation   | ESFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | May                                    | May                                    | May                                    | GoP             | 19,500.00              | 19,500.00  | -  | Catering services for one meal and two snacks for 30 pax at 650/pax  |
| 320100100004000 | Family Welfare Program/WODP (Organized Sector)                             | ESFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | October                                | October                                | October                                | GoP             | 32,500.00              | 32,500.00  | -  | Catering services for one meal and two snacks for 50 pax at 650/pax  |
| 310100100003000 | Career Guidance Network Meeting  | ESFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | August                                 | August                                 | August                                 | GoP             | 19,500.00              | 19,500.00  | -  | Catering services for one meal and two snacks for 30 pax at 650/pax  |
| 320100100003000 | Hotel and Restaurant, Tourism Tripartite Industry Peace Council (HRT-TIPC) | ESFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | April                                  | April                                  | April                                  | GoP             | 19,500.00              | 19,500.00  | -  | Catering services for one meal and two snacks for 30 pax at 650/pax  |
| 310100100002000 | Quarterly PESO Managers Meeting  | NLFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | February<br>May<br>August<br>Novemebr  | February<br>May<br>August<br>Novemebr  | February<br>May<br>August<br>Novemebr  | GoP             | 60,000.00              | 60,000.00  | -  | Catering services for one meal and two snacks for 30 pax at 500/pax  |
| 320100100004000 | WODP (Organized Sector)  | NLFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | July                                   | July                                   | July                                   | GoP             | 15,000.00              | 15,000.00  | -  | Catering services for one meal and two snacks for 30 pax at 500/pax  |
| 320100100003000 | Hotel and Restaurant, Tourism Tripartite Industry Peace Council (HRT-TIPC) | NLFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | March<br>August                        | March<br>August                        | March<br>August                        | GoP             | 25,000.00              | 25,000.00  | -  | Catering services for one meal and two snacks for 50 pax at 500/pax  |
| 320100100005000 | Employers Forum  | NLFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | May                                    | May                                    | May                                    | GoP             | 15,000.00              | 15,000.00  | -  | Catering services for one meal and two snacks for 30 pax at 500/pax  |
| 330100100003000 | Release of Livelihood Grants   | NLFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | May                                    | May                                    | May                                    | GoP             | 20,000.00              | 20,000.00  | -  |  |
| 310100100003000 | DOLE sponsored Jobs Fair   | NSFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | April                                  | April                                  | April                                  | GoP             | 131,000.00             | 131,000.00 | -  |  |
| 320100100005000 | OSH Training   | NSFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | August                                 | August                                 | August                                 | GoP             | 12,000.00              | 12,000.00  | -  |  |
| 320100100005000 | Employers' Forum   | NSFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | March                                  | March                                  | March                                  | GoP             | 40,000.00              | 40,000.00  | -  |  |
| 320100100003000 | PTIPC Meeting  | NSFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | June                                   | June                                   | June                                   | GoP             | 25,000.00              | 25,000.00  | -  |  |
| 330100100003000 | Livelihood Trainings   | NSFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | March<br>September                     | March<br>September                     | March<br>September                     | GoP             | 56,000.00              | 56,000.00  | -  |  |
| 310100100002000 | QUARTERLY PESOMANS Meeting   | NSFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | January<br>April<br>July<br>October    | January<br>April<br>July<br>October    | January<br>April<br>July<br>October    | GoP             | 56,000.00              | 56,000.00  | -  |  |
| 320100100004000 | WODP Training/ Family Welfare Program                                      | NSFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | August                                 | August                                 | August                                 | GoP             | 54,000.00              | 54,000.00  | -  |  |
| 310100100002000 | Quarterly PESO Managers Meeting  | SFO              | No   | NP-53.9 - Small Value Procurement | N/A                                    | March<br>June<br>September<br>December | March<br>June<br>September<br>December | March<br>June<br>September<br>December | GoP             | 54,000.00              | 54,000.00  | -  | Catering services for one meal and two snacks for 30 pax at 450/pax  |
| 320100100005000 | Employers Forum  | SFO              | No   | NP-53.9 - Small Value Procurement | N/A                                    | April<br>September                     | April<br>September                     | April<br>September                     | GoP             | 27,000.00              | 27,000.00  | -  | Catering services for one meal and two snacks for 30 pax at 450/pax  |
| 320100100004000 | LHP Orientation  | SFO              | No   | NP-53.9 - Small Value Procurement | N/A                                    | May<br>October                         | May<br>October                         | May<br>October                         | GoP             | 90,000.00              | 90,000.00  | -  | Catering services for one meal and two snacks for 100 pax at 450/pax |
| 330100100003000 | Writesop on Project Proposal Writing                                       | SFO              | No   | NP-53.9 - Small Value Procurement | N/A                                    | January<br>April<br>July<br>October    | January<br>April<br>July<br>October    | January<br>April<br>July<br>October    | GoP             | 54,000.00              | 54,000.00  | -  | Catering services for one meal and two snacks for 30 pax at 450/pax  |
| 330100100004000 | Kasambahay Law Orientation   | SFO              | No   | NP-53.9 - Small Value Procurement | N/A                                    | May                                    | May                                    | May                                    | GoP             | 13,500.00              | 13,500.00  | -  | Catering services for one meal and two snacks for 30 pax at 450/pax  |
| 310100100002000 | SPES Orientation Participatory LGUs  | SFO              | No   | NP-53.9 - Small Value Procurement | N/A                                    | March to May                           | March to May                           | March to May                           | GoP             | 40,500.00              | 40,500.00  | -  | Catering services for one meal and two snacks for 30 pax at 450/pax  |
| 320100100004000 | Family Welfare Program/WODP (Organized Sector)                             | SFO              | No   | NP-53.9 - Small Value Procurement | N/A                                    | May                                    | May                                    | May                                    | GoP             | 9,000.00               | 9,000.00   | -  | Catering services for one meal and two snacks for 20 pax at 450/pax  |
| 310100100003000 | Career Guidance Network Meeting  | SFO              | No   | NP-53.9 - Small Value Procurement | N/A                                    | August                                 | August                                 | August                                 | GoP             | 9,000.00               | 9,000.00   | -  | Catering services for one meal and two snacks for 20 pax at 450/pax  |
| 320100100005000 | Employers Forum  | SLFO             | No   | NP-53.9 - Small Value Procurement | N/A                                    | April<br>September                     | April<br>September                     | April<br>September                     | GoP             | 135,000.00             | 135,000.00 | -  |  |